

Office use only

Registration number

District

Form 13 (Version 2)

Application to register a parentage order or discharge order

Effective as of 23/02/2012

Births, Deaths and Marriages Registration Act 2003 (Section 41D and 41E)Please print clearly and **do not** use correction fluid/tape.

All information provided is to be as at the time of the child's birth.

1. Applicant's details

Applicant A			
First names		Signature of applicant	
Surname			
Current residential address (street, suburb, state and country)			Postcode
Telephone number		Mobile number	
Date of application	DD / MM / YYYY	Email	
Applicant B			
First names		Signature of applicant	
Surname			
Current residential address (street, suburb, state and country)			Postcode
Telephone number		Mobile number	
Date of application	DD / MM / YYYY	Email	
The personal information on this form is collected by the Registry of Births, Deaths and Marriages for the purpose of providing services and undertaking related activities. Only authorised persons will have access to this information. Your details will not be disclosed to a third party without your consent unless the disclosure is authorised by law.			

2. Details of child (as at time of birth)

First names			
Surname			
Date of birth		Place of birth	
Birth mother			
Birth father/parent			

3. Details of child on the making of the order

First names			
Surname			

4. Mother's/parent's details

Mother's details Parent's details

First names			
Surname			
Maiden surname (Surname at time of your birth or adoption)			
Date of birth*	DD / MM / YYYY	Age in years	
Place of birth (Town/city, state or if born overseas town/city, country)			
Current residential address* (Street, suburb)			Postcode*
Usual occupation (eg Lawyer, teacher, home duties)			
Is the mother/parent of Aboriginal or Torres Strait Islander origin?*			
<input type="checkbox"/> Yes, Aboriginal origin		<input type="checkbox"/> Yes, Torres Strait Islander origin	
<input type="checkbox"/> Both, Aboriginal and Torres Strait Islander origin		<input type="checkbox"/> No	

5. Father's/parent's details

Father's details Parent's details

First names			
Surname			
Date of birth*	DD / MM / YYYY	Age in years	
Place of birth (Town/city, state or if born overseas town/city, country)			
Current residential address* (Street, suburb)			Postcode*
Usual occupation (eg Lawyer, teacher, home duties)			
Is the father/parent of Aboriginal or Torres Strait Islander origin?*			
<input type="checkbox"/> Yes, Aboriginal origin		<input type="checkbox"/> Yes, Torres Strait Islander origin	
<input type="checkbox"/> Both, Aboriginal and Torres Strait Islander origin		<input type="checkbox"/> No	

6. Marriage or civil partnership details of child's parents (if applicable)

Date of marriage or civil partnership	DD / MM / YYYY
Place of marriage or civil partnership (Town/city, state or if overseas town/city country)	

7. Previous children of this relationship

- Enter in order of birth with the eldest child first. Do not include a child born of the same pregnancy as the child being registered.
- Include legally adopted children.
- If deceased enter 'D' in the Date of birth column.
- If not born alive enter 'SB' in the Date of birth column.
- If no previous children of this relationship write 'None' in the first column.
- Include children registered through court surrogacy parentage orders.

First names in full	Date of birth	First names in full	Date of birth

8. Declarations

Declarations must be completed in full and witnessed by another person.

Mother's/Parent's declaration					
I, (full name)		being a (occupation)			
of (address)					
Hereby apply to register our child's birth and certify that the information shown is correct for the purposes of being inserted in the Register of Births					
Signed (mother's/parent's signature)		Declared at		(date)	
Before me, (signature of witness)		Full name of witness			
Witness (see above)					
Address of witness					
Father's/Parent's declaration					
I, (full name)		being a (occupation)			
of (address)					
Hereby apply to register our child's birth and certify that the information shown is correct for the purposes of being inserted in the Register of Births.					
Signed (father's/parent's signature)		Declared at		(date)	
Before me, (signature of witness)		Full name of witness			
Witness (see above)					
Address of witness					

Privacy statement

All items marked with an asterisk (*) are for statistical, administrative and community planning purposes and will not appear in the Registers.

The collection of information on this form is authorised by the *Births, Deaths and Marriages Registration Act 2003*. It is used for the purposes of the Act which include registering births in Queensland and issuing birth certificates.

The information on this form may be provided to law enforcement agencies and to government and non-government agencies for verification of data. Access to this information or to a certificate may be granted to any person who has adequate reason to obtain it, or who meets the requirements of the access policy. To obtain details about the access policy and rights of access to this information contact the registry on 1300 366 430. For general information about the registry visit www.justice.qld.gov.au.

9. Proof of identity requirements

Before a certificate, information or source document is released, an applicant's entitlement to the document must be established and proof of identity produced in accordance with the Certificate Access Policy, Proof of Identity Principles.

Applicants are required to provide:

- One form of identification from each list (at least one containing a signature); or
- If unable to provide identification from List 1, two forms of identification from List 2 and one form of identification from List 3 must be provided (at least one containing a signature).

As part of establishing Proof of Identity, copies of documents submitted to the Registry in support of an application must be certified as a true and correct copy by a qualified witness.

The following persons are considered to be qualified witnesses and are able to certify photocopies of documents as being "a correct copy of the document":

- Justice of the Peace
- Commissioner for Declarations
- Barrister/Solicitor
- Notary Public

Where applications are received at the Brisbane Registry, Magistrates Courts or Queensland Government Agent Program (QGAP) Offices, client service officers are able to sight original proof of identity documents submitted in support of an application.

Table 1: Proof of identity document

List 1	List 2	List 3
<input type="checkbox"/> Current Australian photo driver licence <input type="checkbox"/> Current Australian passport <input type="checkbox"/> Current overseas passport <input type="checkbox"/> Current Australian Firearms licence <input type="checkbox"/> Current Defence Force or Police Service photo ID card <input type="checkbox"/> Adult Proof of Age card (formerly 18+ card)	<input type="checkbox"/> Current Medicare card <input type="checkbox"/> Current financial institution debit or credit card with your signature and full name or passbook <input type="checkbox"/> Current entitlement card issued by the Commonwealth or State Government <input type="checkbox"/> Educational institution student identity document (must include photo and/or signature) or statement of enrolment <input type="checkbox"/> School or other educational report, less than twelve months old <input type="checkbox"/> Current document of identity issued by the Passport Office <input type="checkbox"/> Naturalisation, citizenship or immigration papers issued by the Department of Immigration and Multicultural and Indigenous Affairs <input type="checkbox"/> Full birth certificate <input type="checkbox"/> Security guard/crowd control licence	<input type="checkbox"/> Recent utility account (gas, electricity, home phone, etc) with current residential address <input type="checkbox"/> Recent financial institution statement with current residential address <input type="checkbox"/> Rent/lease agreement with current residential address <input type="checkbox"/> Rates notice with current residential address <input type="checkbox"/> Driver licence or vehicle registration renewal notice for coming period <input type="checkbox"/> Official correspondence from Government Service Providers (not from this agency)

Proof of identity documents are to be in the English language otherwise these must be translated by an accredited translator. The official translation document is to accompany the original documents.

The Registrar's discretion in deciding acceptable proof of identity documents is not exhausted by the above lists. Decisions may be made by the Registrar on any unusual case that may fall outside the requirements of the above table.

10. Checklist

Your application must be accompanied by:

- an official copy of a Children's Court Parentage Order or Discharge Order
- the prescribed application fee.

Refer to www.justice.qld.gov.au/bdm to view fees.

Submission options

Post to	Registry of Births, Deaths and Marriages PO Box 15188 City East Qld 4002
Lodge in person	110 George Street, Brisbane or your local Queensland Magistrates Court or Queensland Government Agent.

Translations

INDONESIA

Merupakan ketentuan hukum untuk mendaftarkan kelahiran anak anda. Kedua orang tua harus mendaftarkan kelahiran anak dengan mengisi Aplikasi Pendaftaran Kelahiran di brosur ini dan kirim ke Panitera Kelahiran, Kematian dan Pernikahan, PO Box 15188, City East, Qld 4002

Jika anda membutuhkan bantuan penterjemah, silahkan hubungi layanan penterjemah telepon di 13 14 50 dan minta mereka untuk hubungi Panitera di 1300 366 430.

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Yen ee loj ye thiec tēnē yin rin ba kol dhieth menhdu gat piny. Wēēk kōc dhieth eben leu luōi ke bak athor dhieth kēnē thioj yic ne brochure kēnē ku tooc tēnē makteb dhieth, thuōu, ku thieek, PO Box 15188, City East, Qld 4002

Yi n awic ran ye kōc war thook rin bi yi kony kēnē athor kēnē, yin liem ba telepun yuob tēnē ran luōi ye kōc war thook ne 13 14 50 ku thiec keek rin bik makteb miith ci dhieth gat piny yuob ne 1300 366 430.

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For more information

For more information or help with completing this application:

- telephone **1300 366 430**, international callers **+61 7 3404 3343**
- email bdm-mail@justice.qld.gov.au (Applications and supporting documentation cannot be emailed) or visit www.justice.qld.gov.au
- write to the Registry of Births, Deaths and Marriages
PO Box 15188
CITY EAST QLD 4002
- visit the Registry of Births, Deaths and Marriages at
110 George St, Brisbane, Queensland.