

# Public Sector Industrial and Employee Relations

Level 25, 50 Ann Street Brisbane QLD 4000

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Circular No. C3-10

Date 23 August 2010

## Bank/Special Holidays for Public Service Officers

In response to a number of enquiries regarding Bank/Special Holidays please note the following:—

- In accordance with clause 4.1 General Conditions of Ministerial Directive 11/10 *Attendance – Recording and Reporting Requirements (Including Public Holidays)* a chief executive may require the whole or part of a department to remain open in the public interest for the whole or portion of a public holiday to be observed or a special holiday under the *Holidays Act 1983* and may require the attendance of any public service employee for this purpose.
- In accordance with current industrial instruments a public service employee who is required to work ordinary hours on a Bank/Special Holiday is entitled to payment at ordinary hours.

Please refer to the Department of Justice and Attorney-General website (<http://www.justice.qld.gov.au/fair-and-safe-work/industrial-relations/public-holidays/special-holidays>) for a listing of Bank/Special Holidays appointed in accordance with the provisions of the *Holidays Act 1983*.

**RAY CLARKE**  
A/Executive Director

The Division of Public Sector Industrial and Employee Relations provides policy advice and consultancy and training services to Queensland Government departments and agencies. It is part of the Department of Justice and Attorney-General. Enquiries about this circular should be directed to Nick Gillespie on telephone 07 3225 2449.

- General enquiries about public sector industrial and employee relations matters should be directed to telephone 07 3239 0402.
- Written enquiries should be addressed to:  
The Executive Director  
Public Sector Industrial and Employee Relations  
Department Justice and Attorney-General  
GPO Box 69  
BRISBANE QLD 4001

Copies of all current circulars issued by Public Sector Industrial and Employee Relations are available from the department's web site at <http://www.justice.qld.gov.au/fair-and-safe-work/industrial-relations/queensland-government-employees>

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