

### Approved form – Gifts and Benefits Register

Date given or received	Description of gift or benefit	Value	Name of donor <sup>1</sup>	Name of recipient	For gifts received was the gift: a) retained by employee; or b) retained by agency.	Reasons for accepting or giving (what is the benefit to the Queensland community)	Name & signature of accountable officer or supervisor.
19/5/11	½ day training program	\$275.00	Women and Leadership Australia	Individual	Retained by employee	The half day workshop benefits the Queensland community through providing training for women employees in the public sector, increasing the knowledge and capacity to deliver quality services to all Queenslanders.	Acting Executive Director, HR and Governance

<sup>1</sup> For organisational donors, include name of organisation. If donor is an individual, use a generic reference. E.g. "individual", "family of patient".