

1. **TITLE: Determination of Equivalence of Qualifications**

2. **PURPOSE:**

To specify principles for the application of the Queensland Public Sector Training Council's decision to delegate to Chief Executives the authority to determine Equivalence of mandatory qualifications.

3. **LEGISLATIVE PROVISION:** Section 34 - *Public Service Act 1996*

4. **EFFECTIVE DATE:** **3 April 1997**

5. **DIRECTIVE:**

- 5.1 Chief Executives shall determine the equivalence of mandatory qualifications required for appointment to the Queensland Public Sector as specified in applicable Industrial Awards.
- 5.2 Equivalence of qualifications will be determined where the Chief Executive is satisfied that an applicant has demonstrated learning equivalent to that which would have been acquired through the achievement of the relevant mandatory qualification.
- 5.3 In determining equivalence of qualifications Chief Executives may seek advice, including an assessment of an equivalence of qualifications application, from a relevant expert.
- 5.4 Equivalence of qualifications assessments must be made by an independent person with an appropriate level of qualifications and experience in the relevant discipline.
- 5.5 Applications for equivalence of qualifications must be assessed with regard to the validity, authenticity, reliability, consistency, currency and sufficiency of the evidence provided.
- 5.6 Equivalence of qualifications must be assessed on an individual, case-by-case basis, and must not be used as a *de facto* classification tribunal.
- 5.7 Applicants must specify the target qualification against which assessment is sought. It is the responsibility of individual applicants to demonstrate, to the Chief Executive's satisfaction, a sufficient case for the determination of equivalence.
- 5.8 Pursuant to Sections 10(2)(a) and 12(1)(i) of the Appeals Directive, for public service employees entitled to appeal, an appeal lies to the Public Service Commissioner in respect of decisions made regarding equivalence of qualifications.